

**ITEM # 1** The Vice Chair, Joanne Allen, called the meeting to order at 7:35 P.M., on Thursday January 9, 2003.

**ITEM # 2<sup>3</sup>/<sub>4</sub> ROLL CALL**

PRESENT: Joanne Allen  
Lynne Gregory  
Nancy Wheeler  
Audre Zembrzuski  
Steve Zhang, Student Representative

STAFF; Brian Stoutenburg, Library Director

Motioned by Zembrzuski

Supported by Gregory

MOVED, TO EXCUSE DAVID CLOYD CARRIED.

Yeas: 4 — Ayes. Allen, Gregory, Wheeler, Zembrzuski

**ITEM # 3 APPROVAL OF MINUTES OF MEETING OF DECEMBER 12, 2002.**

Motioned by Wheeler

Supported by Zembrzuski

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF DECEMBER 12, 2002 AS WRITTEN.

Yeas: 4 — Ayes. Allen, Gregory, Wheeler, Zembrzuski

**ITEM # 4 APPROVAL OF AGENDA**

Motioned by Gregory

Supported by Wheeler

Yeas: 4 — Ayes. Allen, Gregory, Wheeler, Zembrzuski

MOVED, TO APPROVE AGENDA, CARRIED.

**ITEM #5<sup>3</sup>/<sub>4</sub> POSTPONED ITEMS<sup>3</sup>/<sub>4</sub> None.**

**ITEM #6 REGULAR BUSINESS**

The new focused initiative of services to Teens and Students was discussed as to ideas for services and space within the library.

## **ITEM #7 <sup>3</sup>/<sub>4</sub> REPORT AND COMMUNICATIONS**

### **Director's report.**

The Director met with Dan Durkee from the Architectural Firm of Fishbeck, Thompson, Carr and Huber, Inc. to discuss the scope of a space needs analysis and facility feasibility study so they could provide an estimate of the work for budgeting purposes.

### **Board Member comments.**

Wheeler asked how the Café was doing under the new management. Business appears to be equal or better, but that the customer service was superior. Wheeler commented that the food didn't seem to be as good.

Zembrzuski asked if the menu board for the Café had been hung yet. They haven't hung it yet, but that this was approved by the Director.

### **Friends of the Library.**

The Friends had another special book sale on December 28<sup>th</sup> to further reduce inventory of donated books. It was a huge success netting \$2,100 which was more than the first special sale. A Troy resident is helping the Friends put books of higher value on eBay—with some success so far.

**Monthly Reports (December).** Circulation for the month of December compared with the same time period a year ago showed an increase of 15.8%. There was an increase in Patron visits by 16.8%. Program attendance was up 13.6%. The number of library programs offered was up 73.5%.

### **Staff Changes.**

New: Nabeela Subhan, Library Assistant; Nathan Madak, Page.

Resigned: Jui-Ying Chang, Page.

### **Gifts.**

4 gifts totaling \$330 were received.

**Informational Items.** January TPL Calendar.

**Contacts and Correspondence..** 5 written comments from the public were reviewed.

**Public Participation.** There was no public participation.

The Library Advisory Board meeting adjourned at 8:15 P.M.

Respectively submitted,

Brian Stoutenburg  
Library Director